

## **CLASS OF 2023 COURSE REQUEST CHECKLIST**

### **\_\_\_\_\_ Complete your 4-year plan**

Remember that this is a living document, meaning that it will most likely be updated and adapted to your needs and interest during your time here at Helix. This document is for your reference, and it should be kept safely in your Google Drive folder for your access as well for your Sophomore Interview next year.

\*Tip: Use the [course catalog](#) to read about course descriptions, prerequisites, and A-G requirements!

### **\_\_\_\_\_ Tell your parent/guardian about the Course Request Presentation on Thursday 2/6/2020**

Parents/Guardians can view a presentation quite similar to [our student presentation](#) on Thursday 2/6/2020 in Room 1600 at 6 pm. We encourage families to discuss these decisions prior to finalizing any choices for next year to ensure that everyone is on the same page. This upcoming presentation is an opportunity to get more information for those unanswered questions your family may have prior to submitting your course request form!

### **\_\_\_\_\_ Complete and Submit your Course Request Form for next year by February 9, 2020**

Once you have solidified your choices for next year, you will submit the classes you would like to take for 10th GRADE ONLY. You can access the Course Request Google Form [HERE](#) or on the bottom of your 4-year plan document.

### **\_\_\_\_\_ Be ready for your one-on-one meeting in February**

Mrs. Gunion and Ms. Meza will be visiting classrooms and meeting with everyone from the Class of 2023 in one-on-one course request meetings. In order to meet with us, you will need to have your Course Request form submitted (by Feb 9th) and you must be ready to review your 4-year plan. If these things are not completed, you will be moved to the bottom of our meeting list!

\* **PLEASE NOTE:** How early you submit the course request form has NOTHING to do with your priority for one-on-one meetings. Additionally, the date of your meeting has NOTHING to do with your priority of enrolling in classes for next year.

### **\_\_\_\_\_ In the meantime, don't forget placement testing!**

Make sure that you are following through on placement tests if needed!

- Honors Bio: 2/18 & 2/19 in Room 1810 @ 7:50 am
- Foreign Language (LOTE): Dates TBD in Helix First tutorial

P.S. Further instructions/information regarding specific classes and solidifying your choices will be provided during your one-on-one meeting.

Mrs. Gunion and Ms. Meza will be checking in intermittently to the ExL building to provide guidance and answer any questions. If you are unable to wait until that time or do not have ExL in your schedule, please email us your actual questions and we will get back to you ASAP!

**Did you miss the Course Request Presentation in Helix First? Please visit [bit.do/2023plan](https://bit.do/2023plan) in order to get started. Use your classmates as a resource or come see Mrs. Gunion, Ms. Meza, or Mr. Pross in ExL for assistance.**